

Gaston County Local Area NCWORKS Career Center Partner Infrastructure Funding Agreement (IFA)

I. Purpose

This Partner Infrastructure Funding Agreement (IFA) is entered by and between the Gaston County Workforce Development Board (GCWDB) and Gaston County Local Area NCWorks Partners. This IFA provides information on the shared infrastructure cost and/or in-kind arrangements. All partners to this IFA recognize that infrastructure and other additional costs are applicable to all required partners, as outlined in Section 121(b)(1)(B) of WIOA, whether they are physically located in the NCWorks Career Center or not. Each partner's contribution to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received.

The sharing and allocations of infrastructure costs among NCWorks partners are governed by the Workforce Innovation and Opportunity Act (WIOA) Sec. 121(b), its implementing regulations, and the Federal Cost Principles contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR part 200 (Uniform Guidance).

Infrastructure costs are defined as non-personnel costs that are necessary for the general operation of the NCWorks Career Center, including: rental of the facilities, utilities and maintenance, equipment (including assessment related and assistive technology for individuals with disabilities), technology to facilitate access to the center, as well as many other infrastructure costs such as signage and supplies. NCWorks Career Center must share in additional costs which must include applicable career services and may include shared operating costs and shared services that are necessary for the general operation of the Career Center.

II. Gaston County Local Area NCWorks System Infrastructure Budget

\$206,236.04 (Attached is the NCWorks Career Center-Gaston Budget Appendix)

I

III. Cost Allocation Methodology

There is a two-tiered approach for determining infrastructure and additional cost for required WIOA Career Center partners using the Local Funding Mechanism (LFM). For Temporary Assistance for Needy Families (TANF), Community Services Block Grant (CSBG), and Senior Community Service Employment (SCSEP) programs, the LFM method uses a funding percentage cap of 1.5% to determine the agency's proportionate share of infrastructure and additional costs. The 1.5% is then distributed to workforce boards based on workforce service criteria outlined by each agency. Title IV, Vocational Rehabilitation (VR) and Carl D. Perkins Career and Technical Education, Title II Adult Education and Family Literacy Act (AEFLA) proportionate share is based on the number of VR and adult ed. clients that received services in the previous program year and documented in NC Works.

The LFM is used to negotiate appropriate contributions from each required partner that will be allocated to the Gaston County Workforce Development Board as outlined below. The two-tiered approach methodology does not include Division of Workforce Solutions (DWS) administered programs or Workforce Development Board (WDB) administered programs. For all other required partners with state agencies, infrastructure contributions will be transferred to

DWS as a lump sum based on the LFM for the said agency. Once DWS receives funding from the State agency, DWS will distribute funding to the local area via the funding methodology set up for each State agency as outlined in the table below.

For required partners without a State agency, but which are federally funded, the LFM is used as well; however, this negotiation will vary per WDB and should be outlined in the table below. Not all federally funded required partners may administer programs in a WDB's Local Area. In that case, infrastructure cost sharing is not required.

For required partner programs administered by the NC Dept of Commerce, DWS: Title III Wagner-Peyser Employment Services, Trade Adjustment Assistance (TAA), and Jobs for Veterans State Grants (JVSG), the cost sharing model is based on the grant employees' proportionate use of the NCWorks Career Center. *DWS and WDB will pay a cost per employee housed in the center. The cost per employee will be based on the total infrastructure cost of the NCWorks Career Center, where applicable.*

(Please do not delete any of the partners from the table. If not applicable, please select N/A.)

WIOA Required Partners	Funding Methodology
WIOA Title I: Adult, Dislocated Worker, and Youth formula programs	Proportionate use – cost per employee
WIOA Title I: Job Corps	N/A – No location in Gaston County
WIOA Title I: YouthBuild	N/A – No location in Gaston County
WIOA Title I: Native American programs	N/A – No location in Gaston County
WIOA I: National Farmworker Jobs Program (NFJP)	N/A – No location in Gaston County
WIOA Title III: Wagner-Peyser Act Employment Service (ES) program	Proportionate use – cost per employee
WIOA Title III: Trade Adjustment Assistance (TAA) activities	Proportionate use – cost per employee
Jobs for Veterans State Grants (JVSG) programs	Proportionate share
Senior Community Service Employment program (SCSEP)	Local negotiations or N/A or State-run programs: The Division distributes 1.5% of the federal funding to local workforce boards that support those counties covered by the SCSEP grant awarded to NC DHHS-Div. of Aging and Adult Services proportionally to <i>the number of employment slots that county received in the award.</i> <i>Note:</i> LFM – Local Nego Req'd > Per Gaston College (SCSEP): \$0 Admin recv'd=\$0 Cost Share
Unemployment Compensation (UC) programs	Based on Title I Dislocated Worker formula
Reentry Employment Opportunities (REO) programs (Second Chance Act of 2007)	N/A – No location in Gaston County
WIOA Title II: Adult Education and Family Literacy Act (AEFLA) program	A calculated amount per participant served is allocated based upon the number of AEFLA participants receiving staff assisted services at a WDB within each provider's service area.
Carl D. Perkins Career and Technical Education programs (post-secondary)	A calculated amount per participant served is allocated based upon the number of CTE participants receiving staff assisted services at a WDB within each provider's service area.
WIOA Title IV: Vocational Rehabilitation (VR) Services program	Based on the number of VR clients with IPEs that received NCWorks service in the previous program year. Differences are reconciled in following program year.

Department of Housing and Urban Development Employment and Training programs	N/A – No location in Gaston County providing HUD <i>E&T programs</i>
Services for the Blind	Based on the number of VR clients with IPEs that received NCWorks service in the previous program year. Differences are reconciled in following program year.
Community Services Block Grant (CSBG) programs	CSBG amount is based on 2017 survey of Community Action Agencies, the amount of awarded CSBG identified as being directed to employment screening was calculated. In aggregate, employment services accounted for 20% of the CSBG awards. 20% times the state maximum percent of 1.5% = amount to be awarded for infrastructure cost sharing. The amount for infrastructure cost sharing was allocated to counties/agencies based on each their allocation of CSBG funding.
Temporary Assistance for Needy Families (TANF) program	TANF Amount to distribute is determined by county(ies) coding (method of recording expenditures) to WFCBG for Employment Services in SFY 2016-17. The percentage of funding for each county of the total allocation of the TANF Work First County Block Grant (this funding provides dollars for Employment Services Funded with TANF) is applied to the coded expenditure amount.

For additional partners, that are not required partners, funds are paid directly to the Local Area WDB based on the partner's proportionate use of the center or are provided through in-kind services.

In the Gaston County Local Area:

For additional partners that are not required partners, In-Kind services can be substituted for the normal required cost sharing funds that would have been paid directly to the Local Area WDB based on the partners proportionate use of the center

All Partners in the Gaston Local Area are physically co-located either full-time, or at a minimum - 4 hrs per week, in the one-stop center(s) as outlined in the Partner On-Site Representation Schedule section of the MOU, with the following exceptions:

Required Partners/Additional Partners

Unemployment Insurance /Commission Native American Affairs/ Financial Counseling Services

These partners/programs are linked virtually through online service access to a program staff member via American Job Center resource rooms and through cross-trained front desk staff and other, physically co-located, partner staff that can provide information and referrals.

The UI program, as a required partner, must contribute to the cost of infrastructure and certain additional services.

The Commission of Native American Affairs (representing INA) is strongly encouraged as a partner, but not required, to contribute to the cost of infrastructure and certain additional services. In the spirit of collaboration and inclusion, the Commission of Native American Affairs is contributing its fair share.

Even if not physically co-located within the American Job Centers, a significant number of UI customers and a small amount of INA use the American Job Center network to access services such as:

- Using resource room computers to file UI claims, conduct work searches, and communicate with off-site program staff,
- Using resource room staff assistance for the above services and for general information,
- Using other resource room equipment such as copiers, scanners, fax machines, or assistive technology for individuals with disabilities,
- Obtaining labor market information,
- Attending reemployment workshops,
- File grievances or appeals, etc.

IV. IFA Modifications

The partners recognize that modifications to the IFA may be necessary during the program year. Any authorized representative of a partner may make a written request for modification. In order to be valid, any modification to the IFA must be in writing, with a 30-day notice, signed, and sent to Angela Karchmer, GCWDB Director at 330 Dr Martin Luther King Jr Way, Gastonia, NC 28052. If the Gaston County WDB requests a modification, notice will be sent to the partner organization contact and address identified in Section V. IFAs shall be reviewed by all partners at least **once per** year as part of the WDB's Local Plan MOU update process. (If partners are unable to reach a consensus and resolve issues related to infrastructure funding during the duration of the MOU, partner contribution defaults to the State Funding Mechanism limits).

V. Partner Infrastructure Contributions

For required partners that have a State agency, required infrastructure cost will be transferred to DWS. DWS will then distribute the funds to each WDB based on the methodology agreed on between the agency and the NC Director's Council.

Where DWS needs to contribute funds to a WDB, they will issue a funding authorization for the amount owed which will allow the WDB to draw down those funds as they are needed and will work with the DWS planning unit to generate the Notice of Funds Availability (NFA) for the entire amount owed to that WDB. WDBs can draw the funds down as needed.

Where the WDB needs to contribute funds to DWS, DWS will issue an invoice, which will provide the required documentation and audit trail, to allow the WDB to draw down the funds and write a check to DWS. The local areas that owe DWS will be invoiced the amount owed and tracked for receipt by the DWS finance unit.

For partner cost sharing funds not distributed by the DWS, the Gaston County Workforce Development Board will invoice the partner within 30 days of the signed MOU for the infrastructure cost sharing effective July 1, 2021.

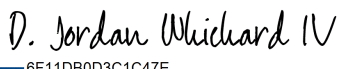
(Please do not delete any of the partners from the table. If not applicable, please select N/A.)


NCWorks Partner	Infrastructure Total Share \$	Funded	Payment	In-kind	Partner Contact For Career Center Participation Hours (Name, Org, Address, email, phone#)
WIOA Title I: Adult, Dislocated Worker, and Youth formula	\$68,356.77	\$21,560.10	\$25,308.68 \$21,488.00	TitleSev/ResCtr Alloc't'd State Lvl Contb	Sally Heglar, Gaston Co WDB 330 Dr Martin Luther King Jr Way, Gastonia Sally.heglar@gastongov.com 704-862-7891
WIOA Title I: Job Corps	N/A – No office in Gaston LA	N/A	N/A	N/A	N/A
WIOA Title I: YouthBuild	N/A – No office in Gaston LA	N/A	N/A	N/A	N/A
WIOA Title I: Native American programs (Lumbee Regional Development Assoc, Inc.)	\$0.00	\$0.00	N/A	4 hrs weekly TitleSev/ResCtr	Don Strickland 5500 Executive Ctr Dr. Ste 216, Charlotte dstrickland@lumbee.org 980-949-7352
WIOA Title I: National Farmworker Jobs Pgm (NFJP)	N/A to Gaston LA	N/A	N/A	N/A	N/A
WIOA Title III: Wagner-Peyser Act Employment Service (ES) program	\$116,391.77	\$116,391.77	N/A	4 hrs weekly per staff member TitleSev/ResCtr	Claudette Argabrite, 1391 Bess Cty, Rd, Gastonia Claudette.argabrite@nccommerce.com 704-853-5328
WIOA Title III: Trade Adjustment Assistance (TAA) activities	(Included in ES)	N/A	N/A	Included in WP TitleSev/ResCtr	Claudette Argabrite, 1391 Bess Cty, Rd, Gastonia Claudette.argabrite@nccommerce.com 704-853-5328
Jobs for Veterans State Grants (JVSG) programs	(Included in ES)	N/A	N/A	Included in WP TitleSev/ResCtr	Claudette Argabrite, 1391 Bess Cty, Rd, Gastonia Claudette.argabrite@nccommerce.com 704-853-5328
Senior Community Service Employment program (SCSEP)	\$0 > Per Gaston College - No Admin \$ recv'd (SCSEP pays participants direct in Gaston County)	N/A	-0-	4 hrs weekly TitleSev/ResCtr	Greg Smith 201 Highway US 321 South, Dallas, NC 28034 704-922-6200 Smith.greg@gaston.edu
Unemployment Compensation	\$16,230.00	\$16,230.00	N/A	N/A	Jordan Whichard Chief Deputy Secretary – No Partner Hrs Req'd
Reentry Employment Opportunities (REO) programs(Second Chance Act of 2007)	N/A to Gaston LA	N/A	N/A	N/A	N/A - No REO Program within 10 mile required radius
WIOA Title II: Adult Education and Family Literacy Act (AEFLA) programs	\$202.00	\$202.00	N/A	4 hrs weekly TitleSev/ResCtr	Greg Smith, Gaston College 201 Highway US 321 South, Dallas, NC 28034 704-922-6200 smith.greg@gaston.edu
Carl D. Perkins Career and Technical Education programs (Post-Secondary)	\$138.00	\$138.00	N/A	ResCtr/CCWkSh	Greg Smith, Gaston College 201 Highway US 321 South, Dallas, NC 28034 (704) 922-6200 smith.greg@gaston.edu
WIOA Title IV: Vocational Rehabilitation (VR) Services	\$1,580.00	\$1,580.00	N/A	4 hrs weekly TitleSev/ResCtr	Vanessa Trapp-Spann, 109 W 8 th Ave, Gastonia 704-853-5358 vanessa.trapp.spann@dhhs.nc.gov
Depart. of Housing & Urban Developmt E&T programs	N/A to Gaston LA	N/A	N/A	N/A	Per Ms. Terri Sanford-GHA > No funding recv'd to provide HUD Employment & Training t.h.sanford@ghanc.org
Community Services Block Grant (CSBG) programs	\$1,254.00	\$1,254.00	N/A	N/A	Apryl Smith, 330 Dr Martin Luther King Jr Way, Gastonia 704-862-7993 apryl.smith@gastongov.com
Temporary Assistance for Needy Families (TANF) program	\$2,081.00	\$2,081.00	N/A	4 hrs weekly TitleSev/ResCtr	Apryl Smith, 330 Dr Martin Luther King Jr Way, Gastonia 704-862-7993 Apryl.smith@gastongov.com
NC Services for the Blind	\$3.00	\$3.00	N/A	N/A	Judy Gustafson, 5501 Executive Ctr Drive, Suite 102, Charlotte, NC 28212 (980) 296-6831 Judy.gustafson@dhhs.nc.gov
Gaston Literacy Council	N/A	\$0	\$0	4 hrs weekly Res Ctr/Financial Literacy	Linda McConnell, 116 Dr Martin Luther King Jr Way, Gastonia (704) 868-4815 execdir@gastonliteracy.com

VI. Term of Agreement

This Agreement will remain in effect from July 1, 2021 to June 30, 2022. It shall be reviewed by the parties as necessary or at least once per year as part of the WDB's Local Plan update.

VII. Signatures- Note - Please note the status of any missing signatures (i.e., forthcoming, cannot obtain, refused to sign, etc.) and do not leave signature blocks blank.

Jordan Whichard Chief Deputy Secretary <hr/> Printed Name Representing: WIOA Title III: Wagner-Peyser Act Employment Service (ES) program Trade Adjustment Assistance (TAA) activities Jobs for Veterans State Grants (JVSG) programs Unemployment Compensation (UC) programs	DocuSigned by:  <hr/> Signature	28-Oct-2021 <hr/> Date
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Angela Karchmer <hr/> Printed Name Representing: WIOA Title I: Adult, Dislocated Worker, and Youth Formula programs	 <hr/> Signature	Oct 18, 2021 <hr/> Date
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N/A – No Job Corps Office location in Gaston County

Printed Name Representing: WIOA Title I: Job Corps programs	Signature	Date
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N/A – No YouthBuilds Office location in Gaston County

Printed Name Representing: WIOA Title I: YouthBuild program	Signature	Date
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Roderick Locklear <hr/> Printed Name Representing: WIOA Title I: Native American programs	 <hr/> Signature	Oct 20, 2021 <hr/> Date
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N/A – No National Farmworker Jobs Program in Gaston County

Printed Name Representing WIOA Title I: National Farmworker Jobs Program (NFJP)	Signature	Date
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Greg Smith <hr/> Printed Name Representing: Senior Community Service Employment program (SCSEP)	 <hr/> Signature	Oct 19, 2021 <hr/> Date
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N/A – No Re-Entry Program located within required 10 mile radius

Printed Name Representing: Reentry Employment Opportunities (REO) programs (Second Chance Act of 2007)	Signature	Date
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Gilda Rubio-Festa <hr/> Name Representing: WIOA Title II: Adult Education and Family Literacy Act (AEFLA) programs – State Level > NCCC	 <hr/> Signature	Oct 18, 2021 <hr/> Date Printed
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Greg Smith Greg Smith (Oct 19, 2021 06:29 EDT) Oct 19, 2021
 Printed Name Signature Date
 Representing: WIOA Title II: Adult Education and Family Literacy Act (AEFLA) programs – Local Level > NCCC

Greg Smith Greg Smith (Oct 19, 2021 06:29 EDT) Oct 19, 2021
 Printed Name Signature Date
 Representing: Carl D. Perkins Career and Technical Education (CTE) programs (*Post-Secondary*)

Vanessa Trapp-Spann Vanessa Trapp-Spann (Oct 18, 2021 16:39 EDT) Oct 18, 2021
 Printed Name Signature Date
 Representing: WIOA Title IV: Vocational Rehabilitation (VR) Services program

Jordan Thomas Jordan Thomas (Oct 18, 2021 14:26 EDT) Oct 18, 2021
 Printed Name Signature Date
 Representing: WIOA Title IV: Services for the Blind

N/A – No HUD Employment and Training Program operated in Gaston Co

Printed Name Signature Date
 Representing: Department of Housing and Urban Development Employment and Training Programs

Angela Karchmer Angela C. Karchmer (Oct 18, 2021 11:34 EDT) Oct 18, 2021
 Printed Name Signature Date
 Representing: Community Services Block Grant (CSBG) programs

Angela Karchmer Angela C. Karchmer (Oct 18, 2021 11:34 EDT) Oct 18, 2021
 Printed Name Signature Date
 Representing: Temporary Assistance for Needy Families (TANF) program

Angela Karchmer Angela C. Karchmer (Oct 18, 2021 11:34 EDT) Oct 18, 2021
 Printed Name Signature Date
 Gaston County Workforce Development Board Director

Other Career Center Partners:

Linda McConnell Linda McConnell (Oct 19, 2021 09:27 EDT) Oct 19, 2021
 Printed Name Signature Date
 Company/Agency Represented: Gaston Literacy Council

North Carolina
WIOA One-Stop Required Partners
Memorandum of Understanding and Infrastructure Funding Agreement Designated Signatories

Required Partners (if applicable)	Memorandum of Understanding and Infrastructure Funding Agreement Designated Signatory
WIOA Title III: Wagner-Peyser Act Employment Service (ES) program Trade Adjustment Assistance (TAA) activities Jobs for Veterans State Grants (JVSG) programs State Unemployment Compensation Laws	Jordan Whichard, Chief Deputy Secretary
WIOA Title I: Adult, Dislocated, and Youth Formula programs	Workforce Development Board Director
WIOA Title I, Job Corps	N/A - No local Job Corps office in Gaston Co
WIOA Title I, YouthBuild	N/A - No local YouthBuild office in Gaston Co
WIOA Title I, Native American Programs	Lumbee Regional Development Assoc, Inc.
WIOA Title I, National Farmworkers Jobs (NFJP)	N/A - No local National Farmworkers Jobs program in Gaston County
WIOA Title II, Adult Education and Literacy	Gaston College – Local Administrator of Adult Education and Literacy
WIOA Title IV, Vocational Rehabilitation Act of 1973	Vocational Rehabilitation Regional Director or Designee (Unit Manager)
Older Americans Act of 1965 (Title V)	Gaston College – SCSEP Program (or Area Agency on Aging Designee)
Carl D. Perkins Career and Technical Education Act of 2006	Gaston College - Administrator of Carl Perkins CTE (post-secondary)
Community Services Block Grant Act	DSS Director or Community Action Designee
Department of Housing and Urban Development	N/A - No local Housing Authority or Community Action Employment & Training HUD Programs
Second Chance Act of 2007, (if applicable) Department of Justice	N/A No Re-Entry Programs located within required 10 mile radius
Social Security Act (Title IV): Temporary Assistance for Needy Families (TANF)	Department of Social Services Director or Designee
Services for the Blind (if applicable)	Area Rehabilitation Supervisor or Services for the Blind Designee

Workforce Innovation and Opportunity Act of 2014

July 1, 2021 – June 30, 2022 Infrastructure Funding Agreement Signatory Page

GASTON COUNTY Local Workforce Development Area Name

We affirm that the Local Area Workforce Development Board (WDB) and the Chief Local Elected Official (CLEO) in partnership, have developed and now submit this Local Infrastructure Funding Agreement in compliance with the provisions of the Workforce Innovation and Opportunity Act of 2014 and instructions issued by the Governor under authority of the Act.

Submission Date

Workforce Development Board
Chair

Chief Local Elected Official

Larry Garland
Typed or Printed Name

Tom Keigher
Typed or Printed Name

Gaston County WDB Chair
Typed or Printed Title

Gaston Co Board of Commissioners Chair
Typed or Printed Title


Larry Garland (Oct 18, 2021 11:03 EDT)
Signature

Signature

Oct 18, 2021
Date

Date